



MACEDON RANGES AND DISTRICT MOTOR CLUB INC

Club Permit Scheme:

CODE of PRACTICE

The MRADMC has implemented the following Code of Practice with respect to the Club Permit Scheme, effective from the 31st of January 2015 and remains in force until such time as it is formally modified or withdrawn by the Committee.

VicRoads, the AOMC & many interested Motor Clubs developed a state-wide COP which all clubs were required to adopt. The MRADMC COP is reviewed regularly, to ensure consistency with the VicRoads COP, State laws & affiliated association by laws wherever practicable.

- The MRADMC can no longer endorse an initial application, or renewal, under the CPS unless completely satisfied that the vehicle complies with VicRoads safety **and** modifications standards.
- All **initial** CPS applications must be accompanied with a current VicRoads Certificate of Roadworthiness & a certificate of eligibility from the MRADMC
- Subsequent re-newels must be accompanied by a checklist certificate from the Clubs nominated Technical Officer or scrutineer, (copies available from the VicRoads website), & a certificate of eligibility from the MRADMC
- All applicants must be current financial members of the MRADMC.
- Making an initial or renewal CPS application indicates agreement by the applicant to comply fully with relevant VicRoads & MRADMC rules and regulations.
- **Initial** CPS applicants must have been members of the MRADMC for not less than three (3) months and have attended at least three (3) MRADMC functions within the immediately preceding six (6) month period prior to endorsement of the application by the MRADMC.
- CPS **renewal** applicants are required to have attended a minimum of five (5) MRADMC functions per year for the MRADMC to endorse the renewal application.
- MRADMC functions include club runs, meetings and social outings organised by the MRADMC.
- Club Permit vehicles must be visually inspected by the Technical Officer once every twelve (12) months. Vehicles are to attend at least one* MRADMC event during the year to enable the MRADMC to observe the vehicle in use. Should the Club Permit vehicle be laid-up for an extended period, the member **may** request the vehicle inspection condition be waived until it's back on the road. (** This requirement does not include attending a general meeting, AGM or any special meeting called by the club*)
- Should the Technical Officer determine that the Club Permit vehicle fails to meet safety standards the Club Member will be asked to rectify the identified issue/s within 14 days. Failure to do so will result in notification to VicRoads.
- Vehicle modifications may include reasonable upgrades to brakes, tyres, lighting, seat belts, etc., however, if a modified vehicle tests to be outside of those modifications allowed for in VSI 8 & VSI33, a VASS (Vehicle Assessment Signatory Scheme), certificate **MUST** be forwarded to VicRoads which may lead to that vehicle being moved from the CH or H club plate format to the modified, (M) plate format. The vehicle & the member are still eligible to remain as part of the MRADMC, only the number plate will change.



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- Should a Club Member cease to be financial or the Club Permit vehicle be removed from road use or sold, its log book must be returned to the MRADMC Secretary for destruction and the CPS plates removed from the vehicle. VicRoads will be notified accordingly.
- The Club Member must notify the MRADMC Secretary immediately if the Club Permit vehicle is involved in an accident.
- Failure to adhere to the MRADMC's COP will mean the MRADMC will **NOT** endorse the member's next CPS renewal application form. The MRADMC has no legal or moral obligation whatsoever to accept a member's application for renewal of membership, or endorse a member's application for renewal of registration if in the opinion of the MRADMC, this COP has not been adhered to.
- A change of committee members from those listed below does not make this document invalid, this document remains valid & enforceable until such times a duly elected committee of the MRADMC decides to alter, amend or in some manner change it.

Alan Martin
President
MRADMC

A.K. Mead OAM
Secretary
MRADMC

Robert Green
Senior Technical Officer
MRADMC